



**Company Number: 07388600**

**Lancashire Enterprise Partnership Limited**

**Tuesday, 13th December, 2022 as a Virtual Meeting in Microsoft Teams, at 4.30 pm**

## **Agenda**

### **Part I (Items Publicly Available)**

- 1. Welcome and Apologies for Absence**
- 2. Minutes of the meeting held on 13th September 2022 (Pages 1 - 8)**
- 3. Matters Arising**
- 4. Declarations of Interest**
- 5. Lancashire 2050 (Pages 9 - 44)**
- 6. Chief Executive's Update and Business Planning 23/24 (Pages 45 - 46)**
- 7. National Skills Fund: Skills Bootcamps (Pages 47 - 54)**
- 8. LEP Governance and Committees Report - December 2022 (Pages 55 - 66)**
- 9. Any Other Business**

**10. Date of Next Meeting and Programme of Meetings for 2023/24**

The next Lancashire Enterprise Partnership Limited Board meeting is scheduled to be held on Tuesday 21<sup>st</sup> March 2023 at 4:30pm as an in person meeting – venue to be confirmed.

In addition, the Board is asked to note the previously circulated 2023 / 24 Programme of Meetings which are as follows:

- Tuesday 20<sup>th</sup> June 2023 – 4:30pm – Virtual meeting in Microsoft Teams
- Tuesday 19<sup>th</sup> September 2023 – 4:30pm – in person meeting – venue TBC.
- Tuesday 19<sup>th</sup> December 2023 – 4:30pm – Virtual meeting in Microsoft Teams
- Tuesday 19<sup>th</sup> March 2024 – 4:30pm – in person meeting – venue TBC.

Outlook calendar invites will be sent for all meetings.

**11. Exclusion of the Press and Public**

The Board is asked to consider whether, under Section 100A(4) of the Local Government Act 1972, it considers that the public should be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 12A to the Local Government Act 1972 as indicated against the heading to the item.

**Part II (Items that are Private and Confidential)**

**12. Growing Places Report – Updated Fleetwood FRP Ltd Heads of Terms  
(Pages 67 - 78)**

**13. Growing Places Report - Holmes Mill Properties Ltd Heads of Terms  
(Pages 79 - 90)**



## Lancashire Enterprise Partnership Limited

### Minutes of the Meeting held on Tuesday, 13th September, 2022 at 4.30 pm at the Committee Room 'C' - The Duke of Lancaster Room, County Hall, Preston

#### Present

Debbie Francis OBE (Chair)

Graham Baldwin  
Ann Dean MBE DL  
Dave Holmes OBE  
Kam Kothia OBE DL

County Councillor Aidy Riggott  
Alison Robinson  
Annette Weekes

#### In Attendance

Angie Ridgwell, Section 151 Officer, Chief Executive and Director of Resources, Lancashire County Council

Andy Walker, Interim Chief Executive, Lancashire Enterprise Partnership

Paul Evans, Assistant Director, Area Lead, Dept for Business Energy and Industrial Strategy

Phil Green, Executive Director of Growth, Environment and Transport, Lancashire County Council

Anne-Marie Parkinson, Head of LEP Co-ordination, Lancashire Enterprise Partnership

Sue Roberts, Commercial and Business Support Manager, Lancashire Enterprise Partnership

Andy Milroy, Democratic Services Manager (Companies), Lancashire County Council

Catherine Stott, Democratic Services Officer, LCC

#### 1. Welcome and Apologies for Absence

The Chair, Debbie Francis OBE, welcomed all to the meeting before inviting members to join her in a minute's silence in memory of HM Queen Elizabeth II. The Chair also informed members of the book of condolences situated at the Christ Church Precinct available to sign.

Apologies for absence were received from, Councillor Ivan Taylor, Councillor Quesir Mahmood, Councillor Alyson Barnes Mark Rawstron, Mick Gornall and Claire Whelan.

#### 2. Minutes of the meeting held on 11 July 2022

**Resolved:** That the minutes of the meeting held on 11<sup>th</sup> July 2022, are confirmed as an accurate record.

### **3. Matters Arising**

It was reported that the final version of the LEP Annual Report was available for members with hard copies circulated at the meeting . It was noted that the Annual Report will officially launch in the next couple of weeks.

County Councillor Aidy Riggott provided an update on efforts to raise the profile of Lancashire and the production of Lancashire Rose badges with Board Members encouraged to take several of the badges to wear or share with colleagues.

### **4. Declarations of Interest**

None.

### **5. LEP Update - Budget, Workplan and Vision**

Andy Walker, Interim LEP Chief Executive, presented a report (circulated) which updated the Board on the LEP Budget, Workplan and Vision.

It was highlighted that the report detailed the LEP's approach and purpose going forward with particular emphasis on sector groups which will take a strategic approach which will in turn inform the LEP Board.

It was noted that the future policy on Local Enterprise Partnerships, and therefore the role and purpose of the LEP, is unclear at the present time whilst direction is awaited from the newly formed Government.

In addition it was reported that funding for the LEP's 2022/2023 budget had reduced compared to previous years so the Lancashire LEP's budget and action plan has been adjusted accordingly. Projects prioritised under the budget include the Eden Project, submission for the Levelling Up Fund and the Samlesbury Innovation Hub feasibility study.

In addition it was noted that the LEP currently has a healthy amount of reserves to continue funding activities including investment in the Growing Places Fund.

It was noted that a new Innovation Coordinator is required after the existing postholder had left with it reported that positive conversations have been held with Lancashire's Universities to consider a replacement.

In terms of the LEP's role it was noted that the LEP will continue to act as a facilitator of local business growth and development, and a conduit for investment into Lancashire's economy.

In addition the LEP shall continue to aid development in strategy in economic development and supports the process for a Lancashire Devolution Deal.

The Board discussed the updated Budget, Workplan and Vision and commented that the revisions were appropriate, in terms of Manufacturing and Health Sector Groups greater engagement with the Skills and Employment Advisory Panel would be welcomed with it noted a further report to strengthen further links between all the LEPs work areas will be presented to the next meeting of the Board.

**Resolved:** The Lancashire Enterprise Partnership Board

- (i) Noted the approach outlined in the report, and
- (ii) Agreed that a further report regarding engagement between the LEP Board and the sector groups be brought as an item to the next Board meeting.

## **6. LEP Board Membership**

Andy Walker presented a report (circulated) on the current LEP Board membership, highlighting the following:

- The LEP Board has seen three director resignations over the summer, with a further four anticipated as members come to the end of their terms in office.
- The Chair informed members of the intention to extend the terms of 1-2 members while suitable replacements were found. There would be an active effort to ensure that the gender balance of the Board remains a 50/50 split in accordance with Government guidance, in addition to seeking representation from the tourism and agriculture sectors.
- The Board will look to expand its membership once it has greater clarity over its future role and the funding available to it.

Considering the above, the Board provided feedback with it suggested that the Board look to consider refreshing the structure of recruitment. Andy Walker confirmed the current recruitment process and noted that increased use would be made of the LEP's social media channels and business contacts to target the specific sectors highlighted above.

Board Members also expressed a view that the current vacancies present an opportunity to develop the Board and retain a positive outlook regarding the LEP's future purpose.

The Board also discussed the need to positively advertise the LEP with the Board requesting that a statement be published, emphasising the continued relevance and purpose of the Board

It was clarified that at this meeting Directors were asked to give some consideration to the appointment of a Deputy Chair and Diversity Champion and if Directors felt able to fulfil the roles to express an interest to the Chair with a

view to making appointments at the next Board meeting.

**Resolved:** The Lancashire Enterprise Partnership Board

- (i) Noted the report and the subsequent questions and comments; and
- (ii) Agreed that proposals for the position of Deputy Chair and Diversity Champion are to be raised as issues at the next board meeting.

## **7. LEP Governance and Committees Report**

Andy Milroy, Democratic Services Manager (Companies), Lancashire County Council presented a report (circulated) containing Governance and Committee meeting updates since the last Board meeting held on 11<sup>th</sup> July 2022, welcoming any questions and comments.

Andy Walker provided an update on the recently held Business Support Management Board with it noted that it is intended to send letters to Government Ministers detailing concerns raised in relation to the impact of reduced funding on the LEP's capacity to support businesses. It was confirmed that letters had been drafted and were to be finalised in due course.

**Resolved:** The Lancashire Enterprise Partnership Board noted the report and additional verbal update.

## **8. Growing Places Investment Strategy**

Sue Roberts, Commercial and Business Support Manager, Lancashire Enterprise Partnership, presented a report (circulated) on the Growing Places Investment Strategy, highlighting the following:

- The Growing Places Fund is now the sole pot of funding for projects available to the LEP.
- The report intends to serve as a guide as to how the fund should be used and which areas should be prioritised for funding.
- The Chair clarified that the key question for the Board stemming from the report is whether the GPF should be applied as a grant or loan source of funding.

**Questions and comments were raised by the LEP Board as follows:**

- It would be useful to include greater detail as to which areas the fund can / can't be used with a request for further clarity as to the metrics / criteria used.
- The Growing Places fund should be applied as a loan rather than a grant and stressed the importance of providing funding support for projects in emerging sectors.
- It was suggested that an additional report be produced to the next Board meeting outlining other funding schemes that operate in Lancashire in

addition to the Growing Places, helping to provide context as to where the Growing Places Fund was most needed to address gaps in funding.

- It was requested that the Board should have some flexibility in terms of providing funding for projects outside of the scope of the existing projects.

LEP Officers reminded the Board of a report submitted earlier in the year which detailed proposed actions, measurable targets, and outcomes for the application of the Growing Places fund, as well as detailing how the Growing Places fund feeds into the strategic framework aims.

**Resolved:** The Lancashire Enterprise Partnership Board requested that the comments made by the Board be taken into consideration with a revised Growing Places Investment Strategy to be submitted to the next Board meeting for further consideration.

## 9. Any Other Business

None.

## 10. Date of Next Meeting

It was noted that the next Lancashire Enterprise Partnership Board meeting is scheduled to be held on 13<sup>th</sup> December 2022, 4:30pm, venue to be confirmed.

## 11. Exclusion of the Press and Public

**Resolved:** That the meeting move into Part II, Private and Confidential, to consider the remaining agenda items as they contained information defined as confidential or exempt in accordance with the relevant paragraph in Part I to schedule 12A to the Local Government Act 1972.

It was considered that in all the circumstances the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

## 12. Chief Executive's Update

Andy Walker presented a private and confidential report (circulated) to the Board, highlighting the following:

- The closing date for Levelling Up Fund bid submissions has now passed, with a total of 11 bids made across Lancashire.
- Following the commission issued by the LEP in August regarding the feasibility study for the proposed Samlesbury Innovation Hub, an invitation to tender was produced with one organisation appointed to advance the work.

- The Chair noted that the Board will need to consider the purpose of the Innovation Hub and how it will operate at future meetings.

**Resolved:** The Lancashire Enterprise Partnership Board noted the report.

### **13. Growing Places Report - Ormskirk Court Hotel use of Facility Agreement**

Sue Roberts presented a private and confidential report (circulated) concerning an application to the Growing Places Fund for a development in Ormskirk.

It was noted that this application had previously been presented to and approved at the Board meeting in December 2020 with this being a revised request for additional funding.

Following a period of debate the Board requested further clarity from the borrower on how costs will be met.

**Resolved:** The Lancashire Enterprise Partnership Board

- (i) That the Board reject the recommendations on the ground that greater clarity is needed concerning how costs will be covered.
- (ii) That once a revised application and clarification is received, three members of the Board (to be delegated outside of the meeting) will meet prior to the next Board meeting to receive feedback and make a recommendation to the Board as to how to proceed.

### **14. Growing Places Report - Fleetwood FRP Ltd updated request**

Sue Roberts presented a private and confidential Growing Places Report (circulated) regarding an application from Fleet FRP Ltd.

It was noted that the Board had previously approved this loan in principle at the Board meeting on the 22<sup>nd</sup> June 2021. This report requested a revision to the loan.

**Resolved:** The Lancashire Enterprise Partnership Board

- (i) Approved the application as presented; and
- (ii) Requested that for future loan applications, Board members should have access to the LEP's approval criteria to inform their decisions on future loan applications.



**15. Growing Places Report - Holmes Mill Properties Ltd**

Sue Roberts presented a private and confidential Growing Places Report (circulated) regarding an application from Holmes Mill Properties Ltd.

The Board provided feedback on the criteria used and the interest rates set with a request that this loan request be offered the standard loan rate.

**Resolved:** The Lancashire Enterprise Partnership Board approved the application as set out with conditions as proposed in private regarding the interest rate applicable.





## Lancashire Enterprise Partnership Limited

**Private and Confidential: NO**

**Date:** Tuesday, 13 December 2022

**Lancashire 2050**  
(Appendix 'A' refers)

**Report Author: Andy Walker, Interim LEP Chief Executive,**  
**Tel: 01772 535629, [andy.walker@lancashire.gov.uk](mailto:andy.walker@lancashire.gov.uk)**

### Executive Summary

On the 23<sup>rd</sup> November 2022, Lancashire local authorities utilised the platform of a Lancashire Day event in the Speaker's Rooms at the Palace of Westminster with the LEP and a variety of stakeholders, to publish the Lancashire 2050 Framework. This document (attached as Appendix 1 to this report) presents a new vision and bold, strategic framework developed by all of Lancashire's 15 councils.

It is the starting point for new ways of working, different kinds of conversations, creative collaborations, planning with long term horizons – all focused on making the most of Lancashire's rich potential for residents of Lancashire, and tackling the long-standing challenges that are that are bigger than any one single institution.

The document is broad-based but is focused on the central premise of *"making Lancashire a place where every single person can live their best life"*.

The document identifies eight domains in which concerted action is needed to drive change. These are Economic Prosperity, Transport and Infrastructure, Environment and Climate Change, Housing, Early years and Education, Employment and Skills, Health and Well-being, and Communities and Place.

### Recommendation

Given the Lancashire Enterprise Partnership's (LEP's) unique private sector voice in local policy development, it is recommended that the Lancashire Enterprise Partnership Board begin to define with partners how the LEP and partners can influence, focus and drive this programme of work moving forward.

### Background and Advice

The Lancashire 2050 framework aims to bring people together with a shared vision, shared ambition, shared goals and shared priorities.

Initiated by Lancashire's 15 councils, but involving everyone with a stake in our county's success, it sets out the areas where we can work together to help our county thrive, seizing opportunities that are bigger than any one institution.

The framework for action will help us focus on the things that are most important, as well as respond to changing local and global trends, policy mandates and place needs. It will mean Lancashire can speak with one voice when championing our needs in government.

It is both bold and strategic, creating a framework so that:

- Lancashire competes better for its share of resources and investment
- Lancashire's public, private and voluntary sectors collaborate better
- Lancashire has a strong and clear voice
- Lancashire has rich, meaningful and strategic dialogue with central government

The LEP will obviously have a key input to make in a number of domains.

### **Economic Prosperity - Theme priorities**

- To realise the growth potential in our existing and emerging key sectors, particularly low carbon and renewables, and to attract increased investment.
- To ensure Lancashire has an outward-looking and connected economy that works for all.
- To build a pipeline of strategic development sites and infrastructure opportunities. To maximise the economic benefits of Lancashire's tourism offer and promote a diverse place with urban, coastal and rural economies.
- To encourage business as good employers.

### **Transport and Infrastructure - Theme priorities**

- To connect the economic clusters and sectors of Lancashire and tackle isolation.
- To take a place-focused approach to transport and infrastructure, which ensures that provision is designed to allow places to flourish.
- To reduce the need to travel by providing fast reliable access to digital technology.
- To reduce carbon emissions in support of a net zero county.



### Environment and Climate - Theme priorities

- To substantially reduce carbon emissions and energy demand, with our approach to housing and transport helping secure that transition.
- To increase energy generation from low carbon sources, including renewables.
- To improve the resilience of infrastructure, assets and services to climate change.
- To significantly grow the low carbon and environment sectors of Lancashire’s economy.
- To retain our rich biodiversity and natural environment

### Employment and Skills – Theme Priorities

- To help young people make informed choices about their pathway into employment. To retain a higher percentage of local graduates and place them into graduate level jobs.
- To build a strong pipeline of skilled people at all levels entering the labour market to meet the needs of Lancashire businesses.
- To increase the proportion of adults in Lancashire achieving a Level 4 qualification or higher and improve access to tailored adult skills provision.
- To increase the employment rate to at least equal to any other region of the UK outside London and improve economic activity rates

### Summary / Suggested LEP Engagement

As a result of its extensive sectoral and thematic research undertaken by the LEP, there is a rich and current evidence base to draw on in terms of adding depth to these high-level priorities.

The initial development phase of these ideas is now being exposed to a wider range of contributors and the "big ideas" developed within the LEP's own research programmes can be fed into the development of these priorities.

### List of Background Papers

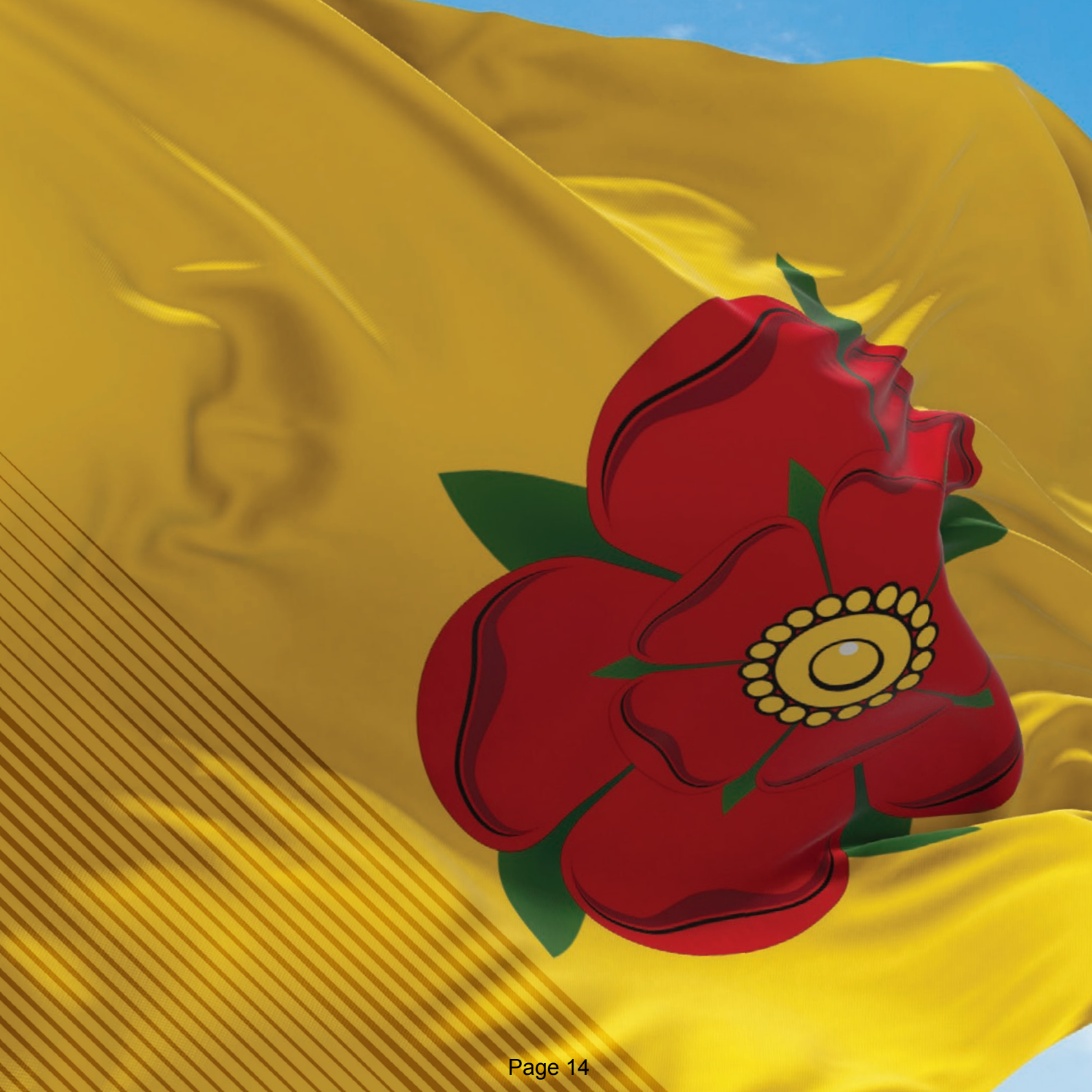
Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		



# LANCASHIRE

2050

A strategic framework for Lancashire





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**Lancashire 2050** is about bringing people together with a shared vision, shared ambition, shared goals and shared priorities.



Lancaster Castle

It's about the future of our county and its people. Initiated by Lancashire's 15 councils, but involving everyone with a stake in our county's success, it sets out the areas where we can work together to help our county thrive.

It is both bold and strategic, creating a framework so that:

- Lancashire competes better for its share of national resources and investment.
- Lancashire's public, private and voluntary sectors collaborate better to maximise the best use of our resources.
- Lancashire has a strong and clear voice that responds innovatively to new opportunities and challenges.
- Lancashire has rich, meaningful and strategic dialogue with central government about the future of our county.



*"A thriving Lancashire remains one of the pre-requisites to a successful economy in the North of England"*

# This is Lancashire

We're proud of Lancashire. It's a place of amazing beauty, talented people, diverse communities and world-leading businesses. We're proud of our history, but always looking to the future. We're proud of what we have to offer for living, learning, investing and succeeding.

With a population of 1.5m people, our 54,000 businesses generate 637,000 jobs across a range of important and future-facing sectors from manufacturing and tourism to cyber, digital and low carbon.

This thriving £34bn economy is home to globally leading firms and the 4th largest aerospace cluster in the world.

We're proud of where we've come from, where we are, and where we're heading.

**We're proud to say: we are Lancashire.**



Image courtesy of Cuffie & Taylor

Lytham Festival



1823 SPINNING BLOCK

THE BOILER HOUSE

ARTISAN BAKERY | PATISSERIE | CAFE | GELATERIA

BOWLAND

THE BEAR ENGINE TOWER LIONS  
MAY 1971 - 2021

# Our vision

Lancashire: a place where every single person can live their best life





# Our ambition

Our ambition is for Lancashire to be seen across the world as the best place to make a home, raise a family, develop a career, do business and grow old.

A place made up of communities everyone is proud of, that celebrates our sense of place, heritage and natural environment.

A place where we always look to the future.

# Our plan

Our plan for achieving our vision is organised around eight priority areas.

We have created a framework for action that will help us focus on the things that are most important, as well as respond to changing local and global trends, policy mandates and place needs.

It will mean Lancashire can speak with one voice when championing our needs in government.



# Our priorities will help Lancashire:



## Economic prosperity

Succeed as a globally-recognised, competitive and sustainable economy, distinguished by its quality of life, connectivity and access to opportunities.



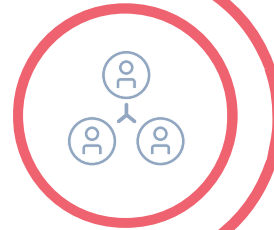
## Early years and education

Support all our children so they are ready to learn, achieve, and can access opportunity.



## Transport and infrastructure

Become better-connected and accessible, with infrastructure that links opportunities to need, and travel choices that are safe, inclusive, affordable and low carbon.



## Employment and skills

Support people to develop skills throughout their lives and attract business to the county because of our high skilled workforce.



## Environment and climate

Meet our low carbon ambitions, promote clean energy and enhance our rich natural environment.



## Health and wellbeing

Improve health, life chances and independence, so residents can live healthy lives and access quality care when they need it.



## Housing

Deliver decent and affordable housing for every community. High quality housing will benefit existing residents, as well as attract and retain the people required to drive the economy over the long term.

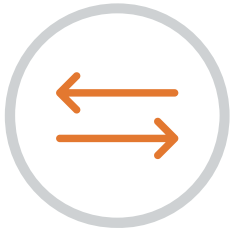


## Communities and place

Build pride, belonging, and resilience in all our diverse communities and ensure people have a voice and stake in Lancashire's future.

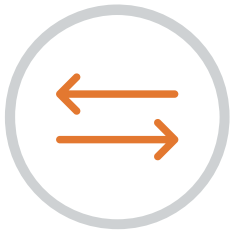


# Partners commit to:



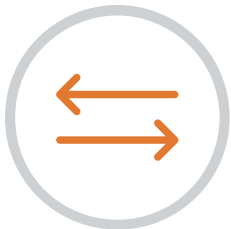
## **Working collaboratively**

We will work collaboratively on our collective priorities, sharing ideas, assets, skills and knowledge.



## **Cross cutting key themes**

We will ensure our commitments to diversity and inclusion, reducing inequalities, children and families, climate, and improving quality of life are addressed in each of our priority themes.



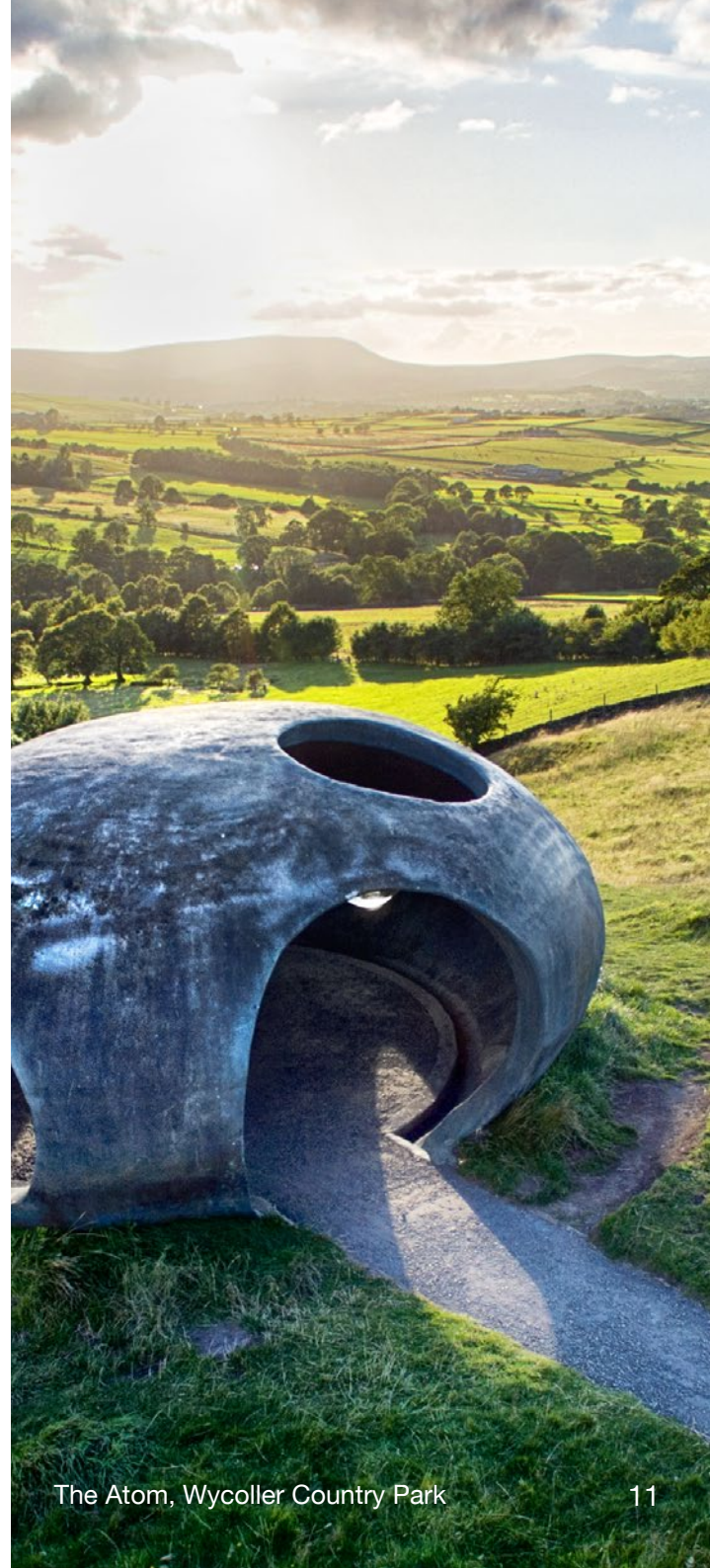
## **Listening to residents**

We will be active listeners in building our plans for Lancashire. Everyone will be able to contribute in shaping our shared future.



## **Being open and transparent**

We will ensure decisions are made democratically and transparently, so residents can easily understand progress against our priorities.





We will be a globally-recognised, competitive and sustainable economy distinguished by its quality of life, connectivity and access to opportunities.

### Theme priorities

- ▶ To realise the growth potential in our existing and emerging key sectors, particularly low carbon and renewables, and to attract increased investment.
- ▶ To ensure Lancashire has an outward-looking and connected economy that works for all.
- ▶ To build a pipeline of strategic development sites and infrastructure opportunities.
- ▶ To maximise the economic benefits of Lancashire's tourism offer and promote a diverse place with urban, coastal and rural economies.
- ▶ To encourage business as good employers.

### What this will mean for our residents

- ▶ A thriving economy will enable Lancashire residents to access more and better jobs, drive employment growth, and increase wealth and independence.
- ▶ In turn, this will help improve the wider determinants of health, encourage social mobility and drive the get-up-and-go aspirations amongst our young people, giving each generation more control over their own futures.



CALICO LOUNGE  
CAFÉ BAR

market  
walk

REELCINEMA

CALICO LOUNGE





We will be better-connected and accessible, with infrastructure that links opportunities to need, and travel choices that are safe, inclusive, affordable and low carbon.

## Theme priorities

- ▶ To connect the economic clusters and sectors of Lancashire and tackle isolation.
- ▶ To take a place-focused approach to transport and infrastructure, which ensures that provision is designed to allow places to flourish.
- ▶ To reduce the need to travel by providing fast reliable access to digital technology.
- ▶ To reduce carbon emissions in support of a net zero county.

## What this will mean for our residents

- ▶ Residents and communities will be better connected to opportunities and experiences, including employment, leisure and services.
- ▶ There will be less reliance on carbon-based modes of transport, with significant reductions in carbon and other vehicle emissions.
- ▶ Infrastructure and employment sites will support a low-carbon and a modern and forward-looking economy.



We will meet our low carbon ambitions, promote clean energy, and enhance our natural environment.

## Theme priorities

- ▶ To substantially reduce carbon emissions and energy demand, with our approach to housing and transport helping secure that transition.
- ▶ To increase energy generation from low carbon sources, including renewables.
- ▶ To improve the resilience of infrastructure, assets and services to climate change.
- ▶ To significantly grow the low carbon and environment sectors of Lancashire's economy.
- ▶ To retain our rich biodiversity and natural environment.

## What this will mean for our residents

- ▶ We will have enhanced our natural environment, which will be enjoyed by more Lancashire residents.
- ▶ We will be a net zero county protecting our environment for future generations.
- ▶ Lancashire will be recognised as a place where low carbon businesses can invest and thrive, and people can live a low carbon lifestyle.



Singing Ringing Tree, Burnley







Haslingden

We will deliver decent and affordable housing for every community. High quality housing will benefit existing residents, as well as attract and retain the people required to drive the economy over the long term.

## Theme priorities

- ▶ To improve and increase the availability of good quality housing – both on new sites and through existing stock.
- ▶ To link housing regeneration to economic and transport plans.
- ▶ To secure urban renewal by demolishing and replacing housing stock in some areas.
- ▶ To improve the attractiveness of the built environment of our communities.

## What this will mean for our residents

- ▶ We will have higher quality homes and neighbourhoods across the county, that are more energy efficient, and better connected to opportunities through our transport infrastructure.
- ▶ We will help tackle concentrated deprivation and provide the housing choices to attract and retain workers in the economy. These actions will help relieve pressures on housing in more attractive locations.



We will support all our children so they are ready to learn, achieve, and can access opportunity.

## Theme priorities

- ▶ To improve attainment for all children across the region, particularly in literacy and numeracy.
- ▶ To ensure vulnerable families get the help they need for their children to progress and achieve.
- ▶ To support vulnerable young people and families by removing barriers to learning and helping them access opportunity.
- ▶ To improve multi-agency working to make sure all our children have the best possible start in life.

## What this will mean for our residents

- ▶ All our children and young people will be able to thrive in education throughout their childhood and develop the life skills they need to be happy and productive adults.
- ▶ Families will have access to appropriate support to ensure children are healthy, happy and developing well from birth.







We will support people to develop their skills throughout their lives and attract business to the county because of our highly skilled workforce.

### Theme priorities

- ▶ To help young people make informed choices about their pathway into employment.
- ▶ To retain a higher percentage of local graduates and place them into graduate level jobs.
- ▶ To build a strong pipeline of skilled people at all levels entering the labour market to meet the needs of Lancashire businesses.
- ▶ To increase the proportion of adults in Lancashire achieving a Level 4 qualification or higher and improve access to tailored adult skills provision.
- ▶ To increase the employment rate to at least equal to any other region of the UK outside London and improve economic activity rates.

### What this will mean for our residents

- ▶ People will have the opportunity to access good jobs and progress in their chosen career, without being held back by their skills or background.
- ▶ Lancashire will have amongst the highest skilled workforce in the country, ready to take advantage of a strong and growing regional economy.
- ▶ We will have a skills base that will support inward investment opportunities and create more good jobs.



We will improve health, life chances and independence, so residents can live healthy lives and access quality care when they need it.

## Theme priorities

- ▶ To give our children the best start in life and support better choices.
- ▶ To improve quality of life and reduce health inequalities.
- ▶ To provide better opportunities to stay healthier for longer.
- ▶ To make sure public bodies properly join up their services to focus on Lancashire people's needs.

## What this will mean for our residents

- ▶ Everyone in Lancashire can look forward to living longer, healthier lives, regardless of their backgrounds or where they live.
- ▶ Residents will be able to make an active contribution to our communities and our economy.
- ▶ Lancashire residents will be confident they can access more person / family centred services, enabling them to lead healthier and independent lives.









We will build pride, belonging and resilience in all our diverse communities and ensure everyone has a voice and stake in their future.

### Theme priorities

- ▶ To foster a sense of pride and belonging in all our communities.
- ▶ To better join up public services so they deliver what people and places need.
- ▶ To work with residents, businesses and the voluntary, community, faith and social enterprise sector, to build the vision for our communities.
- ▶ To foster safer and more resilient neighbourhoods.
- ▶ To work together across the public, private and voluntary sectors to help tackle the long-term causes and short-term impacts of poverty.

### What this will mean for our residents

- ▶ Residents will feel pride in their place and will see the contribution their community makes to achieving the whole county's aspirations.
- ▶ Lancashire will be a place where public services, businesses, residents and community groups all work together to improve their communities.
- ▶ Our communities will thrive, and their distinctiveness and diversity celebrated.

# How we will make it happen – our shared commitment to residents

As Local Authorities, this strategic framework represents our shared vision, priorities and intent. It will be endorsed through all our councils individually and will align with our own organisational plans.

But for this plan to work, every business, resident, community and public service has to have a stake in its success. That is why we commit to bringing together key partners to consider our plans, and we welcome the formal endorsement of this approach from many of them.

We will continue to work closely with a wide range of partners and engage closely with everyone as we develop the detail of our action plans.

With these priorities, we will make better decisions locally, we will make a more powerful case for extra tools, powers and resources to central government, and we will deliver on our shared ambitions.



Lancashire 2050



“Together we are stronger  
and Lancashire will be a  
place where every single person  
can live their best life”



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## Lancashire Enterprise Partnership Limited

**Private and Confidential: NO**

**Date:** Tuesday, 13 December 2022

### **Chief Executive's Update and Business Planning 23/24**

**Report Author: Andy Walker, Interim LEP Chief Executive Tel: 01772 535629, andy.walker@lancashire.gov.uk**

#### **Executive Summary**

This report provides the LEP Board with a range of updates on progress with key LEP initiatives, the wider monitoring and governance of the LEP and the process by which we start to think about the Business Plan of the LEP in 2023/24 financial year.

A more detailed presentation will accompany this item at the board meeting.

#### **Recommendation**

The Lancashire Enterprise Partnership Board is recommended to note the update contained within this report.

### **Background and Advice**

**LEP Oversight** – mid-year reviews by the Communities and Local Growth Team have given the LEP continued endorsement for its delivery and composition. There is a requirement to make the 22/23 Business Plan available on the website and this is being actioned.

**Actioning the recommendations of completed sector strategies** – Energy and Environment and Digital strategies are now fully complete, whilst the remainder of sectoral action plans are nearing completion. We are now looking to mobilise LEP and wider partner resource to action the work programmes arising from this private sector led work.

**Major Commissions** – The feasibility study on an Innovation Hub at Samlesbury to complement the National Cyber Force investment has now been completed and a draft final report has been received from Plexal. Once reviewed by the project steering group this will be brought back to and informal or main LEP meeting early in the new year.

**National Policy on LEPS** – Since the September Board meeting Michael Gove has returned as Secretary of State for Levelling Up, Housing and Communities and



Minister for Intergovernmental Relations and Grant Shapps as Secretary of State for Business, Energy, and Industrial Strategy. As yet, there are no additional announcements in terms of the role of LEPs moving forward, leaving the advice from last year's LEP review and the framework of the Levelling Up White Paper as the prevailing policy position for LEPs. This describes a differentiated position for LEPs locally dependent on the maturity of local devolution arrangements. As Lancashire is yet to formally engage with the devolution deal process (despite the Lancashire 2050 preparing the ground for this), the LEP remains an important part of the local dialogue with national government.

**Convention of the North 25<sup>th</sup> January Manchester Central** – All LEP Board members have an invitation to this event, tickets secured through this self-service link <https://na.eventscloud.com/cotn2023?categoryid=4693881&subcategoryid=4702943> To date we have 5 confirmed attendees from the LEP and 21 further nominations from public, private and voluntary sectors.

**Business Planning 23/24** – We are now entering the part of the year when we begin to plan the activity of the LEP in the coming financial year. This is obviously contingent on understanding the level of revenue funding available to the LEP. Inevitably the LEP may need to consider focussing down activity on a smaller number of priorities where activity, lobbying and the leverage provide by LEP resource can provide the most change. The LEP board is asked to consider how it wants to approach this prioritisation.

**Integration** – The Communities and Local Growth team have now provided the LEP with a template to complete showing how the LEP will approach the process of integrating with new devolved structures. This is a welcome challenge, which offers the opportunity to preserve the LEPs unique private sector voice and influence in key policy areas, whilst potentially offering more resource to pursue those priorities identified by the LEP. This topic will be brought back to the LEP Board for further guidance in the New Year.

**Growing Places Investment Policy** - The work to update the investment policy for the Growing Places fund has now been completed. We are now in consultation with a wider range of stakeholders to confirm the final detail of this work. This will be brought back to the LEP in the New Year.

**List of Background Papers**

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		





## Lancashire Enterprise Partnership Limited

**Private and Confidential: NO**

**Date:** Tuesday, 13 December 2022

### **National Skills Fund: Skills Bootcamps**

**Report Author:** Joanna O'Donnell, Project Manager – Skills Bootcamps, [Joanna.O'Donnell@lancashirelep.co.uk](mailto:Joanna.O'Donnell@lancashirelep.co.uk) & Dr Michele Lawty-Jones, Director Lancashire Skills and Employment Hub, [michele.lawty-jones@lancashirelep.co.uk](mailto:michele.lawty-jones@lancashirelep.co.uk)

#### **Executive Summary**

Digital Bootcamps were piloted in Lancashire and Greater Manchester through the Fast Track Digital Workforce Fund, in partnership with the Department for Digital, Culture, Media and Sport (DCMS). The model was driven by employers, with employer-provider collaborations developing Skills Bootcamp programmes, which provided intensive training to fast-track unemployed residents into hard to fill digital jobs.

The model was adopted and adapted by the Department for Education (DfE) under the National Skills Fund and rolled out nationally through a combination of national procurement and local allocations to Mayoral Combined Authorities (MCAs) and Local Enterprise Partnerships (LEPs). A total of £1.2m was allocated to Lancashire under Wave 3 for financial year 2022/23. An open procurement process was undertaken early in the financial year to allocate the funds, with service contracts awarded in July 2022.

Thirty nine percent of the forecast 350 learners for this financial year have been enrolled onto the Skills Bootcamps by the procured providers, with further Skills Bootcamps starting in the New Year. This is slightly less than the 50% forecast at this point, which is a concern, however providers are confident that they can recruit onto planned provision to hit the forecast 350 and deliver the Skills Bootcamps before the end of March 2023.

An opportunity arose to secure a further £100k from DfE from underspend elsewhere which has enabled the mobilisation of the next provider on the ranked list which resulted from the procurement process. As a result, a further two Skills Bootcamps will commence in January supporting an additional 30 learners.

DfE have requested proposals for funds for Wave 4 – financial year 2023/24 and have set a deadline of the end of November 2022 for proposals from MCAs and LEPs. Market engagement events have been undertaken by the Skills Hub to build a pipeline of projects to inform the submission to DfE and to expand the technical areas aligned with demands in the local labour market. DfE have indicated that financial allocations



will be agreed in January. Discussion has been undertaken with procurement to plan in a procurement process to allocate the funds.

The paper is also to be discussed at the Lancashire Skills and Employment Board on Wednesday 8<sup>th</sup> December in advance of the LEP Board meeting. Endorsement from the members will be sought for the following recommendations to the LEP Board – a verbal update will be provided at the LEP Board meeting.

### **Recommendation**

Subject to discussion at the Lancashire Skills and Employment Board:

- (i) Lancashire Enterprise Partnership Directors are asked to note the progress in 2022/23 and the additional allocation of funds from the DfE in-year.
- (ii) Consider the opportunity to secure grant funds for further Skills Bootcamp delivery in Lancashire in 2023/24 and support the acceptance of grant funds should the application to DfE be successful, with a delegation to the Chief Executive and Section 151 Officer to review and agree the grant funding offer and terms and conditions, give due consideration to any procurement considerations and agree and enter into any legal agreements required to protect the interests of the LEP.
- (iii) Should further grant funds be approved and accepted, support the extension to contracts for the Project Manager and Project Officer, with delegation to the Chief Executive and Section 151 Officer for approval subject to advice from HR.

## **Background and Advice**

### **1.0 Background**

- 1.1 Digital Bootcamps were piloted in Lancashire and Greater Manchester through the Fast Track Digital Workforce Fund, in partnership with the Department for Digital, Culture, Media and Sport (DCMS). The model was driven by employers, with employer-provider collaborations developing 12 to 16 week bootcamp programmes. The Skills Bootcamps provided intensive training to fast-track unemployed residents into hard to fill digital jobs.
- 1.2 The model was adopted and adapted by the Department for Education (DfE) under the National Skills Fund, with pilots taking place locally and in several other areas across the country. The DfE model had an increased focus on guaranteed interviews and progression into employment or progression within the workplace.



- 1.3 The Skills Bootcamps are targeted at all adults 19+ and aim to address technical skills shortages typically at Level 3 and above, thereby complementing Sector Work Based Academies, which are typically shorter in length and targeted at lower skills levels. Skills Bootcamps typically support unemployed people into technical jobs or enable people to progress within the workplace. In Lancashire there has been a focus on boosting diversity through the targeting of women and ethnic minorities.
- 1.4 The DfE has now rolled out Skills Bootcamps across the country through a balance of national procurement and allocations of funds to local areas via Mayoral Combined Authorities (MCAs) and Local Enterprise Partnerships through Section 14 grants. As per previous papers presented to the committee, £1.2m was allocated to Lancashire for financial year 2022/23. An open procurement process was undertaken early in the financial year to allocate the funds, with service contracts awarded in July 2022. It was hoped to initiate procurement earlier in the year, however there was a delay in DfE confirming funds, which impacted on timelines.
- 1.5 This paper provides an overview of progress against this year's allocation and outlines the opportunity to bid for further funds from the DfE for next financial year 2023/24.

## **2.0 Progress against the Wave 3 (2022/23) allocation**

- 2.1 As per 1.4, an open procurement process was undertaken from April to June 2022 to allocate the £1.2m initially confirmed by DfE for 2022/23. The process involved rank ordering proposals in accordance with the overall score against the criteria in the specification. Funds were then allocated against the rank ordered projects until all funds were used. Any projects that fell below a set threshold were rejected. Service contracts were awarded in July 2022 with providers then commencing recruitment. A number of Skills Bootcamps are in progress, with a number due to be delivered during the first quarter of next year.
- 2.2 DfE were keen that 50% of learners were recruited by this point. As the contracts were issued in July this created some challenges – with August being a poor time for recruitment activities targeting adults. However, 136 (39%) Lancashire residents are now enrolled onto Skills Bootcamps, with another 214 forecast from now through to the end of March for those contracted in July. To date 17 of the 136 candidates have completed the delivery stage and are moving onto the interview stage and the Skills Hub have been advised verbally that all 17 have been offered an interview.
- 2.3 A further £100k has been allocated by the DfE from underspends elsewhere to enable the mobilisation of the next provider on the list, for two Skills Bootcamps to be delivered in the last quarter of 2022/23 for 30 learners. A contract variation has been received from the DfE to enable contracting.
- 2.4 Initially Wave 3 delivery was to be completed by 31<sup>st</sup> March 2023, however the DfE recently introduced the opportunity for providers to start delivery of



additional Skills Bootcamps in March 2023 with view to an initial payment being made from this financial year, and delivery to roll into 2023/24 and mid and final payments being made next financial year. Existing providers were consulted on this opportunity and two have expressed an interest – this would require a further commitment of funds from the DfE for the milestone one payment and confirmation of funds for 2023/24. Feedback is awaited from DfE – it has been indicated that this will be confirmed late November / early December.

2.5 Data collected regarding the nature of the learners engaging in Skills Bootcamps, shown below, demonstrates how Skills Bootcamps are contributing to improving the employability and skills of unemployed and disadvantaged groups.

- 34% who are enrolled on Skills Bootcamps have declared themselves unemployed
- 6% are self-employed
- 37% are employed and are working towards gaining new skills, 19% of those are co-funded by their employers to re-skill or upskill
- 65% have identified themselves as ethnic minority
- 27% are women (pursuing digital roles)

2.6 Employer engagement is the golden thread running through Skills Bootcamps and currently 50 employers who recruit in Lancashire are engaged in either:

- Course development to meet the skills gaps needs and sector needs of local employers
- Co-delivery and employability support during delivery
- Guaranteed interviews for the 234 vacancies already identified in their businesses with graduates of the Skills Bootcamps

2.7 A Thematic Study was commissioned by the DfE from OFSTED focusing on the quality assurance practices nationally of Wave 2 Skills Bootcamps. It found elements of good practice, however made some recommendations which has led to Skills Bootcamps coming under OFSTED review from Wave 4. Current Wave 3 quality assurance practices are co-ordinated by the DfE and to date two Lancashire providers have been visited by the DfE and the Skills Bootcamp Project Manager, with another two planned later in November. Remaining providers will be visited in the New Year. To date there have been no areas of concern identified, and good practice has been evident throughout.

### **3.0 Wave 4 (2023/24) proposal for Skills Bootcamps**

3.1 The DfE have set a deadline of the 30<sup>th</sup> November 2022 for LEPs to submit high level proposals setting out proposals for Skills Bootcamps for 2023/24. Evidence is required to substantiate the need including labour market intelligence, vacancy data and employers who would likely engage. The offer at present is for one financial year, however it is likely that the model will be rolled into future years – and indeed may form part of future devolution agreements.



- 3.2 This provides an opportunity for Lancashire to secure further funds for Skills Bootcamps to address local skills shortage areas, building on the success of the bootcamps to-date, and for residents to boost their employability and earning potential. Skills Bootcamps can help to address the technical skills needs resulting from industrial digitalisation and the drive to net zero, as well as address skills shortages in digital, advanced manufacturing, construction and other areas, aligning with the LEP's growth pillars and enablers.
- 3.3 Skills Bootcamps also provide opportunity to boost diversity and to drive social mobility in disadvantaged areas of Lancashire through the targeting of provision. For example, a priority of the Lancashire Digital Skills Partnership is to increase the number of females in Lancashire's digital workforce.
- 3.4 In terms of timescales, based on feedback and learning from Wave 3, DfE have committed to confirm funds in January, to enable procurement processes to be undertaken locally so that recruitment and provision can commence from April 2023.
- 3.5 Market engagement events have been conducted by the Skills Hub with providers of existing digital bootcamps, the wider Lancashire provider network, employers and employer representative bodies to help build a pipeline of projects and inform the submission to DfE. The session also enabled connections to be made to enable conversations regarding collaborative approaches.
- 3.6 The consultation will support the formulation of the proposal. It was made clear that should grant funds be confirmed by DfE, that applications would need to be made via the local procurement process to secure funds.
- 3.7 If the DfE confirms grant funds to Lancashire, further market engagement events will be run in January to support procurement.
- 3.8 There are a number of areas of focus for Skills Bootcamps emerging – some of which build on the foundations built in Lancashire to-date and also some new areas. This is the list at the point of writing the paper – a further update will be provided at the committee meeting:

**Digital**

- Cyber
- Data Analysis
- Technical Support
- Digital Marketing
- Front End Web Development
- Software Development (including Back End Web Development)



### **Technical**

- Additive Manufacturing
- Advanced Manufacturing
- Medical Engineering

### **Construction**

- Construction Supervision & Marketing
- Construction & Digital

### **Pathway to accelerated apprenticeship**

- Health and Social Care – accelerated route to apprenticeships

### **Logistics**

- Logistics – HGV

### **Other**

- Food & Agriculture
- Health and Social Care – Supervision & Management
- Creative Event Production

### **Green**

- Vehicle Electrification

3.9 DfE has suggested a minimum of £1m, it is intended that a programme be submitted for £4-5m worth of funds. To note the proposal for Wave 3 2022/23 was for double the amount received, with all LEP areas receiving 50% of their original ask.

## **4.0 Key risks**

4.1 Lancashire has a track record of managing Skills Bootcamps, initially in partnership with GMCA and more recently independently, with investment made in a Project Manager and Project Officer in the Skills Hub team to manage the local 2022/23 programme. Both posts are fully funded through the management and administration costs embedded in the Skills Bootcamp funds from the DfE.

4.2 The posts are currently fixed term until 1<sup>st</sup> of June 2023. It is the intention that the posts would be extended for a further year, should a similar or higher level of funds be awarded by the DfE. If less funds than 2022/23 were awarded, consideration will be given to the level of staffing required. The extension will take the two posts to just under two years of employment, based on start dates, which would mean that there were no redundancy liabilities.

4.3 The procurement process undertaken for 2022/23 enable extension of contracts for a further two years, subject to performance. There is therefore opportunity to extend existing contracts to continue the digital Skills Bootcamps currently in delivery. The desire is to extend the range of Skills Bootcamps in-



line with local technical skills needs, which would necessitate a further open procurement process. Discussions have been undertaken with procurement in Lancashire County Council to agree the approach for 2023/24 and are building the requirement to undertake further procurement into their timelines to ensure resource is available to support the process in early 2023, subject to confirmation of funds by the DfE.

- 4.4 The policy intent of the programme is to fast-track people into vacancies in the local economy or to upskill employees to progress within the workplace. DfE have set an expectation that 75% of participants will progress into employment or within the workplace. As Skills Bootcamps procured for 2022/23 are currently in delivery, data is not available in regard to performance for Wave 3. If guaranteed interviews and job outcomes are not forthcoming an element of the funding may be withheld. This is built into the back-to-back contracts but is a risk for providers.
- 4.5 There are no match requirements from the LEP or the Local Authorities. Where providers are delivering Skills Bootcamps that reskill or upskill employees, large companies are expected to contribute to 30% of the cost per learner and SMEs 10%. The providers are required to collect the funds and provide the evidence as part of the claims process. This requirement is built into the back-to-back contracts. Any financial contributions are deducted from the amounts paid to providers for the learners by the Skills Hub. The delivery programme will be tailored to the grant funding available with no match required from the LEP or the Local Authorities to support delivery.

**List of Background Papers**

Paper	Date	Contact/Tel
N/A		
Reason for inclusion in Part II, if appropriate		
N/A		







## Lancashire Enterprise Partnership Limited

**Private and Confidential: NO**

**Date:** Tuesday, 13 December 2022

### LEP Governance and Committees Report

**Report Author:** Andy Milroy, Democratic Services Manager (Companies), Lancashire County Council, Tel: 01772 530354, Email: [andy.milroy@lancashire.gov.uk](mailto:andy.milroy@lancashire.gov.uk)

#### Executive Summary

This report extracts the key items considered by each of the Lancashire Enterprise Partnership Board (LEP) Committees at their recent meetings and, where applicable, and if not considered elsewhere on the Board's main agenda, contains decisions referred to the Board by its Committees for approval. The report also contains Governance updates and any Governance decisions required by the Board.

#### Recommendation

The Lancashire Enterprise Partnership Board is asked to:

- (i) note the updates provided in this report in relation to Governance, urgent decisions taken since the last LEP Board meeting and the Committees of the Lancashire Enterprise Partnership as set out.
- (ii) Approve that the LEP Committee currently called the Skills and Employment Advisory Panel reverts to its previous name the Lancashire Skills and Employment Board.
- (iii) Approve the appointment of Russell McGrath, Rory O'Neill, Rommany Jenkins and Anthony Attard to fill four of the five vacancies on the LEP Innovation Board (Committee of the LEP); and
- (iv) Authorise the Company Secretary (or their representative) in consultation with the Interim LEP Chief Executive Officer to implement any changes to the Lancashire LEP Local Assurance Framework should the above recommendations be approved.

#### Background and Advice

This is a standing report which provides an update on governance issues and meetings of committees of the LEP since the last inquorate Board meeting on 13



September 2022 in accordance with the LEP Assurance Framework, publicly available on the Lancashire Enterprise Partnership website:

<https://lancashirelep.co.uk/about/policies/>

## **Change to LEP Committee Name**

At the LEP Skills and Employment Advisory Panel (LEP Committee) meeting held on 8<sup>th</sup> December 2022 the Committee, in light of Skills Advisory Panel changes made by the Department for Education, agreed to recommend to the LEP Board that the name of the committee revert back to the Lancashire Skills and Employment Board. This recommendation is included in this report.

## **Current LEP Committee Vacancies / Appointments**

### **Vacancies**

- There are currently two vacancies for Committee Members on the LEP Enterprise Zone Governance Committee.
- There are five vacancies on the LEP Innovation Board, it is proposed to fill four of these vacancies as set out below.

Since the LEP Innovation Board met on 5<sup>th</sup> September 2022, three vacancies have arisen due to changing roles and time commitments of existing Board members. In two of these cases, a recommendation for a new board member was made by the outgoing board member and in other cases recommendations were sought from relevant board members as to potential suitable replacements.

Three new candidates for membership of the Board have therefore been identified and the Chair of the LEP Innovation Board, Graham Baldwin, held initial discussions with each regarding their suitability, interest, and potential contribution. Some background information about each candidate is presented in this report for consideration by the LEP Board.

In addition, a recommendation is made to reinstate board member Anthony Attard. Mr Attard resigned initially from the board due to his role being linked to his term as a member of the main Lancashire LEP Board which had ended. However, a subsequent conversation between Mr Attard and the Chair identified enthusiasm on both sides for Mr Attard's continual involvement in the board as an independent member. As such, his background information is also presented in this report for consideration.

It is noted that the LEP Innovation Board met on 5<sup>th</sup> December 2022 and endorsed all four candidates and approved a recommendation that the LEP Board be asked to approve their appointment in accordance with the Terms of Reference for the LEP Innovation Board.

A summary of each candidate is set out below:

## Candidates

### 1. **Russell McGrath – Senior Business Development Manager, Sedulo.**

Russell has a career of over 20 years assisting SMEs to grow. With a focus on assisting businesses to access the funding required to support growth, Russell has worked in both private and public sector advisory organisations including Business Link Northwest, Manchester Growth Company, Grant Thornton, ABGI, and Sedulo. His roles have included Growth Sector Manager, Access to Finance Manager and Senior BDM R&D Tax Relief team.

Within recent years, Russell has focused on working in Innovation funding at ABGI, the world's largest Innovation Funding specialist and more recently within the R&D Tax Relief team at Sedulo Group. These roles have seen his work focus on High End Engineering, Digital and Technology sectors.

Russell has numerous academic and vocational qualifications including BSc Banking and Finance, MBA and Chartered Institute of Securities and Investments (CISI) Certificate in corporate Finance.

Mr McGrath is put forward for the Professional & Services vacancy.

### 2. **Rory O'Neill – UK Director of Government Affairs and Public Relations, Westinghouse.**

Rory O'Neill joined Westinghouse earlier this year. Previously he spent five years on the Executive at Sellafield Ltd as Director for Stakeholder Relations. With over 20 years' communications experience principally in policy, public affairs and corporate communications, working for in the UK Government, the private sector and as a consultant he has successfully advised on a diverse range of complex and sensitive issues and sectors. Rory lives in London with his partner and three children.

Mr O'Neill is put forward for the Energy & Environment vacancy

### 3. **Rommany Jenkins – Institutions Engagement, Research England.**

Research England is a constituent Council of UKRI. Its mission is to create and sustain the conditions for a healthy and dynamic research and knowledge exchange system in the higher education sector. It is discipline agnostic and funds around 140 Higher Education Providers (HEP) at an institutional level through two primary mechanisms - block grant QR funding (primarily to support research) and block grant HEIF funding to support knowledge exchange. It also runs a small number of competitive funding calls and has co-delivered the



Strength in Places Fund with Innovate UK. Research England has also been the UKRI strategic lead for Place. With increasing government interest in HEP activities around IP and commercialisation, as well as the broader role of the HEI sector in driving local growth, Research England has a key role to play both in supporting HEI innovation activity and representing that activity to BEIS and other government departments.

Ms Jenkins has worked in the Higher Education sector for six years, both in HEIs (Birmingham City University / University of Birmingham) and UKRI (Arts and Humanities Research Council / Research England). In her current role as Institutions Engagement Manager at Research England she liaises with a range of HEPs across all the regions in England as well regional sector groups including the N8, Yorkshire Universities and Midlands Innovation. She feeds insights gained from the sector into the Research England Executive to help inform funding policy and, where appropriate, include it in briefing requests from the UKRI Executive and BEIS. Ms Jenkins is also the Knowledge Exchange contact in the Research England Insight and Engagement team and sits on the UKRI Place toolkit working group.

Ms Jenkins is put forward for the Research & Science vacancy.

#### **4. Anthony Attard – Group Chairman, Panaz Holdings Ltd.**

Mr Attard is Chairman of Panaz, global suppliers of high-quality decorative fabrics for the hospitality industry. He is also currently a Master of the Furniture Makers Livery. Previously he has held leadership roles within Lancashire including Chair of the Marketing Lancashire Board, and of the Lancashire City of Culture bid.

His current roles see him based in London most regularly, and so he will be well positioned to bring UK-wide perspectives to the board, along with his extensive historical knowledge of innovation within Lancashire.

Mr Attard is put forward for to fill the Independent vacancy on the Innovation Board.

#### **5. Vacancy (Start up, Micro and SME)**

These appointments will leave one further vacancy on the board. The Chair is currently in discussions to fill this vacancy and a recommendation will be brought to the LEP Innovation Board in February 2023 (and the subsequently to the LEP Board thereafter).

If appointed the additional Board members will give an 5/9 female to male gender split, a 9/5 private to public (/HEI) split including a variety of types and sizes of organisation, and a broad geographic spread across the County.



## **Updates from recent LEP Committee Meetings / Decisions taken by the Urgent Business Procedure of the LEP**

### **1. Urgent Business Procedure Decisions**

There has been one urgent decision approved by the LEP Board via the Urgent Business Procedure since the last LEP Board meeting held on 13<sup>th</sup> September 2022 as follows:

#### **24 November 2022 – Heap Developments**

**Resolved:** The Lancashire Enterprise Partnership Directors:

- (i) Considered and approved the new timescales set out in the report.
- (ii) Considered and approved the new Heads of Terms
- (iii) Delegated authority to the LEP CEO in consultation with the Section 151 Officer and Lancashire County Council's Director of Corporate Services, in the capacity of Company Secretary to negotiate, approve and enter into a contract with Avison Young to provide Monitoring Surveyor and valuation services; and
- (iv) Delegated authority to the LEP CEO in consultation with the Section 151 Officer and Lancashire County Council's Director of Corporate Services, in the capacity of Company Secretary to negotiate, approve and enter into the legal documentation required to protect the LEP's interest in respect of this loan.

### **2. City Deal Executive and Stewardship Board**

An inquorate meeting of City Deal Executive and Stewardship Board was held on 11<sup>th</sup> October 2022 where the following items were discussed:

#### **Homes England Quarterly Monitoring Progress Update Report Q1 – 2022/23 –**

The report provided an update to the Board on the progress which was being made at Homes England during Quarter 1 of the 2022/23 financial year where it was noted that strong progress had been made during the quarter. The following specific updates were presented:

- Cottam Hall was in the last phase of the development (Phase 6, Plot 15) and since the publication of the report, the work in the phase had been started.
- 51% of the homes at the Land at Eastway had been completed and discussions were ongoing with Preston City Council in relation to the Commercial Plot.
- Phase 1 at Whittingham Hospital had been completed and work on Phase 2 began earlier this year.



- A commercial deal was expected to be signed shortly at Preston East, and it was anticipated that a large receipt for the site would come in around March 2024, depending on the various planning processes.
- Whilst no loan payments were made, a grant payment of £80,169 was made to Lancashire County Council in April 2022 in relation to overage received from the buildout of land at Eastway, Preston.

The Board was also informed that South Ribble Borough Council has received a notification from the Planning Inspectorate of an 8-week delay in the planning appeal decision in relation to Pickerings Farm.

**Preston Western Distributor Roads Programme Update** – a report was presented which provided an update on the programme. It was noted that the progress of the work was going strong, and officers were optimistic about the scheme completing as per programme and budget.

**City Deal Proposed Way Forward** – a report was presented on the proposed way forward for the Preston, South Ribble and Lancashire City Deal.

It was noted that in recent years, the Preston, South Ribble and Lancashire City Deal has been under review following a number of risks crystallising as highlighted in the report. Therefore, a proposal was brought forward in the report which would create a funding package made up of a mix of more housing, additional capital contributions and government grants alongside a prioritised delivery programme. The Board was also informed that there were key issues still to work through in order to bring forward and agree a varied set of terms and operating financial arrangements.

Full agendas and minutes for the Combined City Deal meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1072>

### **3. Growth Deal Management Board**

There have been no meetings of the Growth Deal Management Board since the last update.

Full agendas and minutes for Growth Deal Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1218>

### **4. Enterprise Zone Governance Committee**

The Enterprise Zone Governance Committee met on 17<sup>th</sup> November 2022 and considered / approved the following:

**Draft Enterprise Zone Marketing Strategy** – A report was presented which outlined the 12-month Marketing Strategy for the Lancashire Enterprise Zone and an action



plan was considered. It was commented that the joined-up approach with the overarching branding across all the Lancashire sites was still felt to add value.

It was noted that the activity was already underway in terms of using the new branding, refreshing the sign boards at the sites, and working with Marketing Lancashire to update the website.

**Lancashire Enterprise Zones – Key Performance Indicators** – a report was presented proposing Key Performance Indicators and Social Value Metrics for use across the four Enterprise Zones. The report and the proposed framework were considered, and there was support for the framework generally though it was commented that any measurements must not become obstructive to the actual work.

**Blackpool Airport Enterprise Zone: Progress Report** – The report included updates on KPIs and milestones, risks, Masterplan and Delivery Plan, project management, fiscal incentives, current activity, social value and environmental activity, the Blackpool Tower Deal, planning applications, communications infrastructure and marketing.

**Hillhouse Enterprise Zone: Progress Report** – The report included updates on activity since the last meeting, including achievements to date, KPIs and milestones, risks and actions, and update on the delivery plan, the Getting Building Fund, residential development, the Fleetwood/Poulton Rail Line, marketing, the Hydrogen Steering Group, the Vinnolit site, new onsite computers, and job creation.

**Samlesbury Aerospace and Warton Aviation Enterprise Zones: Progress Report** – The report included an update on the site delivery programme for phases 2a and 2b, an update on planning, commercial marketing agents, ancillary accommodation, communications, skills and the low carbon feasibility study.

It was noted that the Lancashire County Council had been awarded the Chartered Institution of Highways and Transportation Climate Action Award in recognition of the Highways Decarbonisation strategy.

**Enterprise Innovation Centre at Samlesbury Enterprise Zone – Concept Document** – A report was presented which included the concept document for the Enterprise Innovation Centre at Samlesbury Enterprise Zone.

Full agendas and minutes for the Enterprise Zone Governance Committee meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1171>

## **5. Lancashire Skills and Employment Advisory Panel**

At the time of writing this report, the Lancashire Skills and Employment Advisory Panel is scheduled to meet on 8 December 2022 and therefore an update on this meeting will be reported to the next LEP Board meeting.



Full agendas and minutes for the Lancashire Skills and Employment Advisory Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1011>

## 6. Business Support Management Board

The Business Support Management Board met on 8 September 2022 and considered/approved the following:

**Sourcing Grants for Early Stage Business** - The Chair commented on the changing shape of grants provision to entrepreneurs, and invited the Committee to consider how to ensure there was innovative provision across Lancashire. The Committee was updated on the recent creation of a Funding Hub for Lancashire, which would be utilised as a central portal for loans and equity, but also for grants. It was commented that receiving this grant could significantly accelerate a businesses development and job generation.

It was also noted that the innovation-based competition run last year in the Innovation Space had attracted a different group of businesses than those typically accessing that space.

The RedCAT project was referenced as a good case study to show the pathway from initial assessment to grant award and business support to growth and job creation and it was invited to discuss this project at the next meeting.

**UK Shared Prosperity Fund** – A discussion was had regarding the introduction of the UK Shared Prosperity Fund, which was to replace the European Regional Development Fund and the implications of this on businesses in Lancashire generally.

**Update on Boost** – an update was given on the current position of Boost. It was noted that conversations were ongoing as to how to create a pan-Lancashire approach that would avoid a postcode lottery scenario with relation to business support continuity. It was further noted that the introduction of the Shared Prosperity Fund could create a narrative which raises concerns that talent could be lost. It was noted that there are ongoing conversations with BEIS around the need for stronger leadership, and what resources will be made available to growth hubs.

**Wider LEP Update** – A report was presented giving an overview of the wider LEP due to Andy Walker having recently taken up the role of Chief Executive of the LEP. It was noted that the LEP Board had a turnover of vacancies which representation was needed to fill.

**Reporting to the LEP Board** – It was resolved that it would be reported to the LEP Board that a further letter was to be sent to the Secretary of State at the Department for Housing, Levelling Up and Communities on behalf of Lancashire regarding business growth.





The Business Support Management Board also met on 24 November 2022 and considered/approved the following:

**Matters Arising** - Regarding Export Activities, it was noted that funds were still available but take up had so far been low. It was commented that there was no funded manpower support for the application process. It was agreed that some standardised communication was needed for the Committee members to disseminate.

**RedCAT** – a paper and PowerPoint presentation were presented outlining the process leading to the creation, performance and evolution of RedCAT (Lancashire Centre for Alternative Technology). Also outlined was RedCAT innovation, consultancy support through the Chamber, RedCAT Ventures, which was moving to be an FCA approved funding broker outside the chamber, and RedCAT Development/Manufacturing Accelerators, creating managed manufacturing spaces in Lancashire. The Committee were encouraged to lend support.

**Latest Economic Projections** – A report and slides were presented summarising the trajectory of the economy of Lancashire, and provided a picture of the challenges and opportunities. The Committee requested the Lancashire data be broken down into areas. It was also commented that many businesses were wary of admitting to problems and seeking help and it was suggested that a "do's and don'ts" of business finance to be developed to encourage businesses to seek help.

**Business support and Emerging LEP Sector Studies** – A report was presented which outlined the work of the LEP's six sector groups. It was noted that in the new year, consolidated asks could be brought to sector groups for this Committee to discuss. It was also suggested that the Chairs of each of the groups be invited to attend a Committee meeting to discuss their strategies and receive feedback.

**Boost / Growth Hub Update** – A report was presented which provided an update on Boost and the growth Hub, and outlined some proposed changes to the provision of some of the services.

Full agendas and minutes for the Business Support Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1220>

## 7. Lancashire Innovation Board

At the time of writing this report, the Lancashire Innovation Board met on 5 December 2022, therefore an update on this will be reported to the next LEP Board meeting.

The Lancashire Innovation Board met on 5 September 2022 and considered / approved the following:

**North West Innovation Board Chairs** – an update was given on the outcome of a meeting between the Chairs of the three North West Innovation Boards. It was noted that several key issues had been identified and that officers had been tasked with



creating a draft Collaboration Framework around structuring themes and principles of collaboration. A discussion was had regarding the resourcing of this, and it was noted that a series of workshops to develop these frameworks would be held.

It was noted by the Board that Mr Wright has left the LEP and taken up post at Lancaster University, but that he would continue to support in the development of the pan North-West work. Lancaster University were happy to provide time for this in order to provide continuity and stability.

**Lancashire Innovation Plan refresh** – a discussion was had regarding the ongoing Innovation Plan Refresh and the importance of allowing sufficient resources being allocated to develop and implement the refreshed plan. The Board were informed that action plans were being developed around the 12 key actions which had been identified and that KPIs would also be developed.

**Update on Ongoing Work** – a report was presented which updated the Board on operational work delivered by the County Council's Innovation Team, including the outcome of the Innovation Challenge, arrangements for the Innovation Festival on 7 October 2022, the ongoing development of the Innovate Lancashire website, and the progress with the recruitment of Lancashire Ambassadors.

Full agendas and minutes for the Lancashire Innovation Board can be accessed here: <https://council.lancashire.gov.uk/ieListMeetings.aspx?Committeeld=1678>

## 8. Joint Scrutiny Committee

The Joint Scrutiny Committee met on 18 November 2022 and considered / approved the following:

**LEP Update and future operations of the Joint Scrutiny Function** – a report was presented which provided a general update on the LEP and the future of the Joint Scrutiny Committee's function. It was noted that in order for the committee to function in a way that proactively determines what it wants to see from the LEP going forward, it is important for members to regularly attend and express their thoughts and views. It was highlighted from the report that the Social Value which is being generated from LEP Capital Programmes is of great benefit.

Regarding the future of the Joint Scrutiny Committee's function, it was noted the importance of understanding the rural economy's impact on the operation of the LEP, and that it was recommended that a working group created for this economic area.

**Growing Places Fund Process** – a report was presented which outlined the Growing Places Fund, and the process which is undertaken in order to assess the suitability of applicants, approval of loans, and the drawdown and repayment of those loans. As of 15 November 2022, the Growing Places Fund has delivered the following outputs:

- Number of completed schemes 10
- Number of schemes on site 1



- Value of loans £39,328,361
- Value of loans repaid £37,745,982
- Private sector investment £107,301,465
- Interest received on loans £2,177,036
- Square Foot/Square Metres developed 2,125,128 Sq Ft (201,563 sqm) buildings plus 215,278 sq ft (20,000 sqm) public realm
- Jobs created 2,135
- Housing units delivered 776

It was highlighted from the report that the Social Value which is being generated is of great importance, and it was also noted that the Growing Places Fund has had great success in recycling the funds which were allocated to the LEP due to the way in which the funds are distributed.

Full agendas and minutes for the Joint Scrutiny Committee meetings can be accessed here: <https://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteId=1708>

### List of Background Papers

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		



# Agenda Item 12

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# Agenda Item 13

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